

HOKE COUNTY SHERIFF'S OFFICE COMPLAINT PROCESS

This information is intended to help you to understand the complaint process within this Office. All complaints that allege misconduct by a member of this Office or pertain to Office policies and procedures will be documented and investigated to the fullest extent possible.

Complaints may be made in person, by telephone, or in writing. Anonymous complaints, or complaints from citizens who wish their names to be held in confidence, shall be accepted for investigation.

1. Fill out the complaint form and submit it to the Sheriff's Office. Complaint Forms that are mailed in should be made attention to the **Chief Deputy**.
2. Upon review, complaints will be assigned for investigation as necessary. A copy of all complaints will be forward to the Sheriff.
3. During the process, the complainant will be informed by the Chief Deputy, or his designee periodically concerning the current status of the complaint. Complainants who wish to remain anonymous will not be updated and may not call to check the status of their complaints.
4. Internal investigations are to be completed within thirty (30) days of assignment. Extensions will be granted by the Sheriff when extenuating circumstances exist.
5. When the investigation is complete, the Chief Deputy will notify the complainant of the investigative findings, as allowed by law.