



HOKE COUNTY Department of Public Health

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Health Director

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Hoke County Board of Health Minutes

Regular Meeting Special Meeting
February 13, 2023, at 6:30 PM
Regular Meeting (Conference Room)

I. Call to Order

The meeting convened at 6:31 PM with Dr. Susan Hendrix, Chair, presiding, and Helene Edwards, as Secretary. Invocation given by Mr. Robert Wright.

Members Present	James Davis, Vice Chair, Florine Fleming, Dr. Susan Hendrix, OD, Chair, Kathryn Hostetter, Leah Leach, Ellen McNeill, Chris Pusey, and Robert Wright
Members Absent	Gail Lowery and Dr. Mark Thompson, DDS
Staff Members & Guest Present	Jenny McDuffie and Tony Locklear
Public Attendance	Helen J. Brown

Quorum: Yes

II. Approval of Meeting Agenda

Motion made by Ms. Ellen McNeill and seconded by Mr. James Davis to approve the **February 13, 2023**, Board of Health meeting agenda. **Motion carried unanimously.**

III. Approval of Minutes

Motion made by Mr. Wright and seconded by Ms. McNeill to approve the minutes from the **January 9, 2023**, regular Board of Health meeting as submitted. **Motion carried unanimously.**

Motion made by Mr. Wright and seconded by Ms. McNeill to approve the Closed Session minutes from the **November 14, 2022**, regular Board of Health meeting as submitted. **Motion carried unanimously.**

IV. Public Comments

No public comments.

V. Old Business

BOCC Meeting on 1/17/2023

Helene Edwards, Health Director

- The Hoke County Commissioners approved the following items:
 - Increase in the contractual amount between the Health Department and the Hoke County Sheriff Department.
 - Contract for a Community Health Worker in Hoke County until May 31, 2023.
 - The Maxim Healthcare Staffing Contract for 2 registered nurses.

BOCC Meeting on 2/6/2023

Helene Edwards, Health Director

- The Hoke County Commissioners approved the request for two LPN contracts.
- Suicide and Firearm Violence Prevention presentation given by Ms. Isley Cotton and Ms. Jaelyn Wynn.

VI. New Business

Hoke County Board of Health Resolution

James Davis, Vice Chair

- Mr. Davis serves as a member of the North Carolina Citizens for Public Health, proposed a Hoke County Board of Health Resolution in support of closing North Carolina's Health Insurance Gap with Medicaid Expansion.
- Closing the health insurance coverage gap would extend insurance to approximately 4,169 uninsured individuals in Hoke County and create new jobs.
- Federal funding from taxes that North Carolinians have already paid will cover 90% of the cost of closing the health insurance coverage gap.

Motion made by Ms. McNeill and seconded by Ms. Leah Leach to approve the *Hoke County Board of Health Resolution in Support of Closing North Carolina's Health Insurance Gap with Medicaid Expansion* which urges the General Assembly to close the health insurance coverage gap. **Motion carried unanimously.**

Hoke County Health Department Strategic Plan 2023-2026

Tony Locklear, QA Coordinator

- The Strategic Plan helps the health department maintain accreditation, focus on accountability, promote innovation, use resources effectively, and engage the workforce.
- It addresses emerging trends affecting population health in Hoke County.
- The strategic priorities identified during the SWOT analysis are as follows:
 - ❖ Advance Health Equity: Identify barriers and implement a diversity and inclusion plan with opportunities for ongoing training.
 - ❖ Communication: Enhance internal and external communication through multiple approaches.
 - ❖ Quality Improvement: Implement an integrated performance management system into all levels of department operations.

- ❖ Workforce Development and Performance: Recruit and retain well qualified candidates, and develop growth, advancement, and succession planning procedures.
- The Strategic Plan oversight includes the following:
 - ❖ The Health Director will facilitate the HCHD Strategic Plan 2023-2026.
 - ❖ The Management/Accreditation Team will monitor the implementation of the strategic plan at meetings.
 - ❖ Annual review of Strategic Plan will occur in January or February to ensure that objectives are being met.

Motion made by Mr. Davis and seconded by Mr. Wright to approve the Hoke County Health Department Strategic Plan 2023-2026. **Motion carried unanimously.**

Clinical Report Update

Helene Edwards, Health Director

Positions that need to be filled

- Ms. Cindy Morton continues to serve as Interim Nursing Director.
- Child Health Coordinator, Family Planning Coordinator, Immunization Nurse Coordinator, and Primary Care Coordinator positions are posted.
- Board of Health discussed advertising the HRSA site designation for the Hoke County Health Department.
- Look at various funding mechanisms for possible bonus to registered nurses.

Fiscal Management Update

Jenny McDuffie, Asst. Health Director

The following table summarizes the finances for December 2022:

	December 2022
Revenues	\$287,331.47
Expenditures	\$293,753.29
 	
State Funds Used	\$85,562.04
Local Appropriations	\$39,358.47
Medicaid	\$79,074.13
Fees	\$89,758.65
Total (<i>Expenditures</i>)	\$293,753.29

Health Director's Update

Helene Edwards, Health Director

- The accreditation site visit will occur on February 22, 2023.
- The governing board interviews will be at 12:30 to 1:00 PM. The 3 BOH members are as follows: Dr. Hendrix, Chair, Mr. Davis, Vice Chair, and Mr. Wright.
- One RN from Maxim Healthcare Services will start on 2/15/2023.

- The Hoke County Health Department is aggressively advertising for the following vacant positions:
 - Registered Nurses (4)
 - Nursing Director (1)
- The Hoke County Health Department continues to provide COVID-19 vaccines and boosters by appointments only on Mondays and Fridays. (8 AM to 4:30 PM).

VII. Closed Session

VIII. Other Business

IX. Next Meeting Date

Next regular meeting will be Monday, March 13, 2023, at 6:30 PM.

X. Adjournment

❖ The meeting ended at 7:00 PM.

Motion made by Ms. Leach and seconded by Mr. Chris Pusey to adjourn the Board of Health meeting. **Motion carried unanimously.**

Respectfully submitted by:

Helene Edwards

Helene Edwards
Board of Health Secretary

3-13-2023

Approval Date