



**HOKE COUNTY  
Department of Public Health**

683 East Palmer Road  
Raeford, North Carolina 28376



**Helene Edwards, MS, RD, LDN**  
*Health Director*

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**Hoke County Board of Health Minutes**

**Regular Meeting**     **Special Meeting**

**April 11, 2022, at 6:30 PM**

**Regular Meeting (Conference Room & Zoom)**

**I. Call to Order**

The meeting convened at 6:35 PM with Dr. Susan Hendrix, Chair, presiding, and Helene Edwards, Secretary. Invocation given by Mr. James Davis.

<b>Members Present</b>	Commissioner Lonnie Baldwin; James Davis, Vice Chair; Dr. Susan Hendrix, OD, Chair; Leah Leach; Chris Pusey; Dr. Mark Thompson, DDS; and Robert Wright
<b>Members Absent</b>	Florine Fleming; Kathryn Hostetter; Gail Lowery; and Ellen McNeill
<b>Staff Members &amp; Guest Present</b>	Andrea Aleshire, Tony Locklear, and Jenny McDuffie
<b>Public Attendance</b>	None

**Quorum:** Yes

**II. Approval of Meeting Agenda**

Motion made by Mr. Davis and seconded by Mr. Chris Pusey to approve the **April 11, 2022**, Board of Health meeting agenda. **Motion carried unanimously.**

**III. Approval of Minutes**

Motion made by Ms. Leah Leach and seconded Mr. Robert Wright to approve the minutes from the **March 14, 2022**, regular Board of Health meeting as submitted. **Motion carried unanimously.**

**IV. Public Comments**

- None

**V. Old Business**

- None

**New Business**

**Hoke County Community Health Assessment 2021**

Tony Locklear, QA Coordinator

- Mr. Locklear provided the Board of Health with the Hoke County Community Health Assessment 2021.
- The primary data in the Community Health Needs Assessment included a community survey that was distributed online and in person from April 1 to June 2021. (Hoke County did not have focus group discussions due to COVID-19 pandemic.) A total of 456 county responses were used with the secondary data to help identify health issues in Hoke County.
- The total population for Hoke County was 55,234 with 49.3% males and 50.7% females. The racial demographics are as follows:
  - White 44.4%
  - African American 33.8%
  - American Indian/Alaska Native 8.1%
  - Asian 1.5%
  - Native Hawaiian/Pacific Islander 0.1%
- Priority area 1 health issues for Hoke County were as follows: heart disease, diabetes, and hypertension.
- Top Ten Leading Causes of Death are as follows:
  1. Cardiovascular Disease
  2. Cancer
  3. Chronic Lower Respiratory Disease
  4. Alzheimer’s Disease
  5. Diabetes
  6. Cerebrovascular Disease
  7. Unintentional Motor Vehicle Injuries
  8. Motor Vehicle Injuries
  9. Homicide
  10. Perinatal mortality
- Priority Area 2 for Hoke County focused on behavioral health issues.
- Priority Area 3 for Hoke County focused on advancing health equity based on the following social determinants of health:
  - Poverty 16.9%
  - Uninsured health 19.9%
  - Housing cost burden 20.0%
  - Unemployment 4.9%
  - No Transportation 5.2%
  - Food Insecurity 16.7%
  - Air pollution 10.4%
- In 2021, Hoke County shifted from a Tier 2 county to a Tier 1 county and the county’s economic distress rank is #31. (Hoke County was #43 in 2020.)

Motion made by Mr. Wright and seconded by Mr. Davis to approve the Hoke County Community Health Needs Assessment 2021 with the recommendation that the absent board members have a chance to review the document and provide feedback to the Health Director by April 25, 2022. **Motion carried unanimously.**

**Hoke County Health Department Mobile App**

Andrea Aleshire, Health Educator

- The Hoke County Health Department would like to create a mobile app to help advance health equity and improve population health.
- Most of the Hoke County Health Department consumers and the public use smart phones; therefore, the HCHD mobile app proposal would greatly increase public health outreach and positively impact Hoke County with a healthier and more resilient community.
- The mobile app will be developed by *The Public Health App.com* but managed by the health educators.
- The health educators can share emerging public health information and ensure the information is current per local health department accreditation requirements.
- The employees envision the touch buttons of the mobile app to readily link consumers to current COVID-19 information for Hoke County and availability for individuals to schedule vaccination appointments; a calendar of public health classes and outreach events for increase participation; public health programs with linkages to patient portal for personal health information access; linkages to community health partners; and community resources for consumers.
- *The Public Health App.com* provided a proposal of **\$37,176.00** for the Hoke County Health Department mobile app which includes creation, design, iOS and Android development, and three years of management.
- The Hoke County Health Department mobile app proposal will be funded exclusively using COVID-19 and advancing health equity funds that expire May 31, 2022.

Motion made by Mr. Davis and seconded by Dr. Thompson to approve the Hoke County Health Department mobile app proposal of **\$37,176.00**. **Motion carried unanimously.**

**Hoke County Environmental Health Fees**

Helene Edwards, Health Director

- Mr. Jason Lycans is retrieving environmental health fees from all the Region 6 counties and has not received all the information needed for proposing new fees for Hoke County.
- As part of the FY 23 budget proposal for environmental health, the part-time position was changed to full-time limited position, because the part-time EH specialist rate in neighboring counties is \$40.00.
- The EH supervisor recommended full-time employee for accountability and for the work to be completed during the traditional work hours.
- Mr. Lycans will present findings and proposed environmental health fees at the May 9, 2022 board of health meeting.

**Clinical Update: Nursing Report**

Helene Edwards, Health Director

- Ms. Dorsey submitted the following report:

**COVID Vaccinations**

- Shift from mass vaccination to routine-based vaccination strategy.
- COVID-19 vaccines/boosters: By appointment on Mondays and Fridays from 8 AM to 4:30 PM and walk-ins accepted on Friday afternoons.
- Total number of COVID-19 vaccines given in February—231.
- Child Health Coordinator-Ms. Cheryl Williams retired on 3/31/2022.

**Positions that need to be filled**

- Nursing Director
- Child Health Coordinator
- Contract Interpreter

**March Clinic Report**

- New provider schedule created and is being assimilated into existing schedule.
- The benefits of the new schedule are as follows: 7 additional Well Child appointments; 7 additional Family Planning appointments, and 18 Same Day Visit appointment slots added to the schedule per week.
- Appointment Scheduled- 830
- Appointments Rescheduled- 47
- No Shows- 170
- Cancelled- 45
- Kept- 582
- Show rate-0.70
- Ultrasounds-25 showed up and zero no shows

**FY 2023 HCHD Proposed Budget**

Jenny McDuffie, Asst. Health Director

The FY 2023 Hoke County Health Department budget includes the following:

	FY 2022	FY 2023
Total Expenses	\$5,270,742.00	\$5,162,200.00
Total Revenues	\$3,586,641.00	\$3,269,229.00
Fund Balance Request	\$400,000.00	-
Difference (County Funds Appropriated)	\$1,684,101.00	\$1,892,971.00

- The Hoke County Health Department will receive additional funding from the Division of Public Health within next two months. This additional funding will reduce the County funds appropriated.

Motion made by Mr. Pusey and seconded by Mr. Wright to approve the FY 2023 Hoke County Health Department Proposed Budget. **Motion carried unanimously.**

**Fiscal Management Update**

Jenny McDuffie, Asst. Health Director

- The medical records area is ready for renovation. The workstations have been ordered according to design recommendations of Public Building Department.

- The renovations will start soon, and the work will be completed by Hoke County departments: Public Buildings, Information Technology, and Audio Visual.
- In March, the Hoke County Health Department received \$17,000 from HRSA for COVID-19 vaccines provided to uninsured patients.

The following table summarizes the finances for February 2022:

	February 2022
Revenues	\$200,984.45
Expenditures	\$453,917.02
<b>State Funds Used</b>	
State Funds Used	\$93,946.01
Local Appropriations	\$214,656.35
Medicaid	\$97,477.97
Fees	\$47,836.69
Total ( <i>Expenditures</i> )	\$453,917.02

**Health Director's Update**

Helene Edwards, Health Director

- The Eastern District NCPHA Educational Conference was held April 5-8, 2022, in Atlantic Beach. The topics were geared around moving forward from the COVID-19 pandemic. Long COVID was discussed.
- The NCPHA Educational Conference is scheduled for April 27-29, 2022, with the annual legal conference for health directors on 4/26.
- The HCHD professional service contracts will be available at the May 9<sup>th</sup> BOH meeting.
- The new Public Health Educator contracted through the NCAPHA will start on May 9<sup>th</sup>.
- The second booster or 4<sup>th</sup> dose of Pfizer and Moderna are available on Mondays and Fridays 8 to 4:30 PM.

**VI. Closed Session**

None

**VII. Other Business**

None

**VIII. Next Meeting Date**

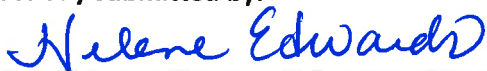
Next regular meeting will be Monday, May 9, 2022 at 6:30 PM.

**IX. Adjournment**

❖ The meeting ended at 7:45 PM.

Motion made by Mr. Pusey and Ms. Leah Leach seconded by to adjourn the Board of Health meeting. **Motion carried unanimously.**

Respectfully submitted by:



Helene Edwards  
Board of Health Secretary



Approval Date

