

MICKA T. STANTON  
DIRECTOR

**County of Hoke**  
**Department of Social Services**

P.O. Box 340  
RAEFORD, NC 28376-0340

TELEPHONE  
(910) 875-8725

FAX  
(910) 848-7766

**MINUTES FOR MEETING OF**  
**THE HOKE COUNTY DEPARTMENT OF SOCIAL SERVICES BOARD**

**June 27, 2022**

A meeting of the Hoke County Department of Social Services (the “*Board*”) was held at 4:00 p.m. on June 27, 2022 in the Commissioners Room located in the County Administration Building (Pratt Building) at 227 N. Main St, Raeford, NC, pursuant to notice duly given. The following Board Members (“*BM*”), constituting a quorum, were present:

Allen Thomas, Jr., Chair (via teleconference)  
Brenda Branch, Vice-Chair  
Virginia Chason  
Linda Revels  
Harry Southerland

Also present representing the Department were Terry Stanton, Director of DSS; Barbara Mena, Administrative Officer; Tera Campbell, Personnel Tech; Tammy Brewer, Family Support Services; and Jose Coker, Department of Social Services Attorney.

Vice-Chair Branch called the meeting to order at 4:00 p.m. and welcomed the Board to this month’s meeting. Thereafter, Vice-Chair Branch gave the invocation.

Vice-Chair Branch asked for public comments. There were none.

Vice-Chair asked for the virtual New Construction Presentation by Kimberly Goodwin. Ms. Goodwin had not signed on. Chair Thomas suggested to put the presentation to the side and then come back to it.

Vice-Chair Branch asked for a motion to approve the consent agenda. BM Southerland made a motion to approve the consent agenda consisting of (a) the May 23, 2022 minutes (b) the next meeting date of Monday, July 25, 2022 and (c) Attorney Invoice which was seconded by BM Revels. The vote was unanimous.

Vice-Chair Branch asked for the Child Care update from Ms. Tammy Brewer. Ms. Brewer reported she has not received the expenditures for May service month, which is probably due to the end of the fiscal year for Child Care. Ms. Brewer updated the Board that the Child Care payment waivers parents had during COVID will end June 30, 2022. Ms. Brewer stated that the twenty-day recertification

grace period that State gave will also end June 30, 2022. She, also stated the parental fees will start back July 1, 2022. Back to business as usual. BM Revels asked will the parental fees be the same or will it increase. Ms. Brewer responded and it was discussed. Vice-Chair Branch thanked Ms. Brewer.

Ms. Brewer proceeded to present the Energy Program Outreach Plan. BM Southerland asked how much funds are currently available. Ms. Brewer responded. BM Revels mentioned that the Native American Tribe has the same program and asked if there were current funds available. Ms. Brewer responded and it was discussed.

Vice-Chair Branch acknowledged Ms. Goodwin. Ms. Goodwin presented the New Construction Presentation virtually. Ms. Goodwin asked the Board if there were any questions. BM Southerland asked if the architectural fees and land purchase included in the cost. Ms. Goodwin responded. Director Stanton asked if the parking lot was included in the cost. Ms. Goodwin responded. Chair Thomas asked who receives the reimbursement funds. Ms. Goodwin responded and it was discussed. Director Stanton asked if anyone else had any other questions. There were none. Director Stanton thanked Ms. Goodwin for the presentation. Ms. Goodwin offered her assistance and thanked the Board for the opportunity to speak. BM Revels asked how much acreage is the agency currently sitting on and do the county have available land. Director Stanton and BM Southerland responded and it was discussed. Vice-Chair Branch asked if there were any other comments. There were none.

Vice-Chair Branch asked for the Coronavirus (COVID19) Update and Director's Presentation from Director Stanton. Director Stanton informed the Board that the agency is seeing a few more cases but the agency is operating the best it can. Director Stanton stated that the agency is open and trying to be as cautious as possible to continue to provide services to the public. He stated that everything is going well and some staff continue to wear face coverings. Director Stanton stated that the agency is doing all it can to stay as safe as possible. Director Stanton asked if the Board had any questions. There were none.

Director Stanton directed everyone to the County – Mandated Performance Requirements Memorandum of Agreement (MOA) in the handout. The Board reviewed the June 2022 data and measurements of the MOA report. Director Stanton elaborated on the MOA. Director Stanton asked if the Board had any questions or comments. There were none.

Director Stanton mentioned that he called and left a message with Ms. Rachel in reference to the COVID air system. He also mentioned that the State was suppose to make a decision in regards to the new Board member in June but due to the Commissioner who represents our area was unable to be at the meeting, there was not enough people to vote. He stated that the decision is being pushed back to July. BM Southerland asked about the plan moving forward. Director Stanton responded and it was discussed. Director Stanton informed the Board that he will keep them updated

Director Stanton asked if the Board had their information about the Social Service Institute. He stated that Ms. Barbara Mena provided each Board Member

with their own individual information. Vice-Chair Branch asked if the Board had any comments. There were none.

Vice-Chair Branch asked for a motion to adjourn. BM Revels made a motion to adjourn which was seconded by BM Southerland. The vote was unanimous.

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Allen Thomas, Jr, Chair

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Micka T. Stanton, Secretary

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Date