



HOKE COUNTY Department of Public Health

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Hoke County Board of Health Minutes

Regular Meeting Special Meeting

November 14, 2022, at 6:30 PM

Regular Meeting (Conference Room & Zoom)

I. Call to Order

The meeting convened at 6:35 PM with Dr. Susan Hendrix, Chair, presiding, and Helene Edwards, as Secretary. Invocation given by Mr. Robert Wright.

Members Present	Commissioner Lonnie Baldwin, James Davis, Vice Chair, Florine Fleming, Dr. Susan Hendrix, OD, Chair, Kathryn Hostetter, Leah Leach, Gail Lowery, Ellen McNeill, Chris Pusey, Dr. Mark Thompson, DDS, and Robert Wright
Members Absent	n/a
Staff Members & Guest Present	Isley Cotton, Tony Locklear, and Erica Sampson
Public Attendance	Jim Klemish, Kathleen Klemish, and Karoline Klemish

Quorum: Yes

II. Approval of Meeting Agenda

Motion made by Mr. Wright and seconded by Mr. Chris Pusey to approve the **November 14, 2022**, Board of Health meeting agenda. **Motion carried unanimously.**

III. Approval of Minutes

Motion made by Mr. Wright and seconded by Mr. Pusey to approve the minutes from the **October 10, 2022**, regular Board of Health meeting as submitted. **Motion carried unanimously.**

IV. Public Comments

Introduction of attendees. No public comments.

V. Old Business

None

VI. New Business

Hoke County Child Fatality Report 2022

Erica Sampson, CPS Supervisor

- The Hoke County Child Fatality Report 2022 reflects the pediatric death records from both FY 2020 and FY 2021.
- The Hoke County Child Fatality Team reviews the death records of pediatric residents in Hoke County quarterly; however, this year's report includes two fatalities from the last quarter of 2020 and 11 fatalities from 2021.
- The Child Fatality Team meetings were conducted via small groups or virtually during COVID-19 pandemic.
- Hoke County had a total of 13 pediatric deaths for the 2022 Hoke County Child Fatality Report:
 - Two infants died from an unspecified cause of death.
 - Two infants died from prenatal conditions and extreme prematurity.
 - One toddler, age 1 year, died from illness.
 - One child, age 6 years, died from illness.
 - One child, age 5 years, died in motor vehicle accident.
 - One child, age 6 years, died from firearms.
 - One child, age 8 years, died from birth defects.
 - One teenager died at age 15 years from unspecified cause of death.
 - One teenager, age 17 years, died in motor vehicle accident.
 - Two teenagers, ages 16 and 17 years, died from carbon monoxide poisoning.
- The Hoke County DSS and Health Department continue to partner with each other to increase Family Planning services, promote early introduction into prenatal care, and increase care coordination referrals for families with a positive drug screening at delivery.
- In September 2022, the Hoke County DSS joined the Hoke County Health Department in creating a Firearm Safety Team for Hoke County residents to promote education and resources for safe storage of firearms. The distribution of firearm safety locks occurs within both departments and at community events.

Motion made by Mr. Pusey and seconded by Mr. Wright to approve the 2022 Hoke County Child Report presented by Hoke County DSS. **Motion carried unanimously.**

Hoke County Suicide Prevention Update

Isley Cotton, MSW

- The Hoke County Suicide Prevention Team meets monthly to coordinate resources and education about suicide prevention strategies.
- The Hoke County Suicide Prevention Team has received 630 firearm safety locks from the following sources: 260 from Child Fatality funding, 220 from the suicide prevention grant, 100 donated from Durham County Health Department Firearm Safety Team, and 50 donated from the VA Medical Center of Fayetteville.
- Furthermore, the Hoke County Suicide Prevention Team has distributed 420 firearm safety locks since July 2022.
- The Team successfully provided 192 boxes of Narcan, 75 Deterra Safe Medication Disposal Kits, 8 medication lock boxes, and 490 COVID-19 home tests to Fall Festival participants.
- The Hoke County Health Department is planning a suicide symposium in the Spring of 2023 and the ASSIST Training will be offered for community partners in April 2023.

- The Hoke County Suicide Prevention Team is promoting the 988 Suicide and Crisis Lifeline with community.

2019 HCHD Strategic Plan 3-Year Review

Tony Locklear, QA Coordinator

- The 2019 Hoke County Health Department Strategic Plan was successfully implemented.
- The strategies were reviewed annually with the State of the County Health Report and focused on disease prevention, environmental quality, collaborative connectivity, and organizational excellence.
- The Strategic plan was valuable to the Hoke County Health Department and help promote community partnerships to tackle difficult matters, such as behavioral health issues, opioid misuse, suicide prevention, and COVID-19 pandemic.
- Some obstacles of the 2019 Hoke County Health Department Strategic Plan were COVID-19 pandemic response of 2020, lack of community advocacy during the isolation orders of the pandemic, and prioritization of strategies changed due to the pandemic and public health response.
- In the 2022 strategic planning sessions, the Hoke County Health Department would like to incorporate services for prostate cancer screenings and PSA testing for men and publish an update resource directory.

Motion made by Ms. Leah Leach and seconded by Ms. Kathryn Hostetter to approve the 2019 Hoke County Health Department Strategic Plan Review. **Motion carried unanimously.**

HCHD Professional Services Contract: CHW

Tony Locklear, QA Coordinator

- Community Health Workers (CHWs) are instrumental in improving population health outcomes within communities.
- The Hoke County Health Department would like to use funds from the opioid grant to contract with a CHW to help promote behavioral health services and resources in Hoke County.
- The CHW would be compensated \$17.00 per hour and \$ 0.625 per mile for travel reimbursement.
- The CHW would be a conduit between the Hoke County Health Department and community partners until May 31, 2022.

Motion made by Mr. Pusey and seconded by Ms. Ellen McNeill to approve the Community Health Worker contract using opioid grant funding. **Motion carried unanimously.**

Clinical Report Update

Helene Edwards, Health Director

COVID-19 & Influenza Vaccinations

- COVID-19 vaccines/boosters: By appointment on Mondays and Fridays from 8 AM to 4:30 PM.
- Flu vaccines offered at the same time if the patient wants to receive both while in the clinic.
- The Hoke County Health Department will host a Flu Vaccination Clinic for Hoke County Government employees on November 15, 2022. The Flu Vaccination Clinic will serve as a preparedness exercise for PHP&R and the clinic will operate from 10 AM to 3 PM at the Robert A. Wright Agriculture Building.

Positions that need to be filled

- Ms. Cindy Morton has agreed to serve as Interim Nursing Director.
- Immunization Nurse Coordinator and Primary Care Coordinator positions are posted.

Fiscal Management Update

Helene Edwards, Health Director

The following table summarizes the finances for September 2022:

	September 2022
Revenues	\$261,720.34
Expenditures	\$388,325.58
State Funds Used	
State Funds Used	\$119,813.39
Local Appropriations	\$48,883.87
Medicaid	\$126,815.37
Fees	\$92,812.95
Total (<i>Expenditures</i>)	\$388,325.58

Health Director's Update

Helene Edwards, Health Director

- Environmental Health is needing to contract with a REHS to work and permit onsite wastewater.
- Environmental health has backlog of 4 weeks for OSWW permitting and inspections.
- Mr. Lycans requested an experienced Sanitarian to assist Hoke County EH until we can hire a REHS for OSWW.
- The contractual agreement will include \$50 per hour up to 20 hours a week.

Motion made by Ms. Leach and seconded by Mr. Pusey to approve the contract with an experienced REHS to assist with OSWW until May 31, 2022. **Motion carried unanimously.**

- The Hoke County Health Department is advertising for the following vacant positions:
 - Environmental Health Specialist (1)
 - Registered Nurses (2)
 - Licensed Practical Nurse (1)
 - Nursing Director (1)

2022 Board of Health Dinner

Helene Edwards, Health Director

- The Hoke County Health Department would like to resume the annual Board of Health dinner for board members and supervisors on December 12th at 6:15 PM at Edinborough Family Restaurant.

Motion made by Mr. Pusey and seconded by Mr. Wright to approve the Board of Health Dinner on December 12, 2022, at 6:15 PM. **Motion carried unanimously.**

2023 Proposed Board of Health Meeting Schedule

Helene Edwards, Health Director

- Two proposed meeting schedules were presented to the Board of Health.
- Schedule #1 consisted of 10 monthly meetings with no meeting in July 2022 and schedule #2 consisted of 9 monthly meeting with no meetings in July and August 2022. (During the month of December, the Board of Health usually does not have a meeting)
- The meetings will begin at 6:30 PM for both schedule 1 and schedule 2.

Motion made by Mr. Pusey and seconded by Ms. Leach to approve Schedule #2 for the 2023 Board of Health meetings. **Motion carried unanimously.**

Job Description Review of Health Director

Dr. Susan Hendrix, Chair

- The Board of Health reviewed the Job Description of the Health Director.

Motion made by Ms. Florine Fleming and seconded by Ms. Hostetter to approve the Job Description of the Health Director for 2022. **Motion carried unanimously.**

VII. Closed Session

Motion made by Mr. Wright and seconded by Mr. Pusey to approve going into closed session per G.S. 143-318.11(6). **Motion carried unanimously.**

Motion made by Ms. Leach and seconded by Mr. Wright to approve coming out of closed session. **Motion carried unanimously.**

VIII. Other Business

- The Board of Health summarized the findings of the Health Director's Performance Evaluation.

Motion made by Ms. Fleming and seconded by Dr. Mark Thompson to approve the 2022 Health Director's Performance Evaluation. **Motion carried unanimously.**

IX. Next Meeting Date

Next regular meeting will be Monday, January 9, 2023, at 6:30 PM.

X. Adjournment

- ❖ The meeting ended at 8:05 PM.

Motion made by Mr. Wright and seconded by Mr. Pusey to adjourn the Board of Health meeting. **Motion carried unanimously.**

Respectfully submitted by:



Helene Edwards
Board of Health Secretary

1-9-2023
Approval Date

