



County of Hoke  
375 CC Steele Rd.  
Raeford NC 28376



**REQUEST FOR PROPOSALS (RFP)**  
**Engineering /Design Services (PE) for Hoke Walks Trail System**  
**James A. Leach Aquatic and Recreation Center - Hoke County, NC**

**Project: Hoke Walk**

**Issue Date: March 3, 2026**

**Proposal Due Date: April 3, 2026**

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### **1. General Information**

The County of Hoke (hereafter “County”) has been awarded funding through the North Carolina Department of Transportation (NCDOT) to complete the design and engineering of a new pedestrian trail system as part of the Hoke Walks initiative. The project area is located behind the James A. Leach Aquatic and Recreation Center at 5215 Fayetteville Road, Raeford, NC. The proposed trail system will connect to Beaumont Court and Chamberlin Boulevard, enhancing non-motorized connectivity within the area.

The County is soliciting sealed proposals from qualified engineering firms to provide professional design services for the trail project in accordance with NCDOT and Federal Highway Administration (FHWA) requirements.

### **2. Scope of Work**

The selected consultant shall provide full design and engineering services, including but not limited to:

- Field surveying, topographic mapping, and geotechnical review
- Trail layout and design consistent with NCDOT and AASHTO standards for multi-use paths
- ADA compliance and environmental sensitivity
- Trailhead and wayfinding considerations
- Drainage and erosion control planning
- Utility conflict identification
- Design for tie-ins to Beaumont Court and Chamberlin Boulevard



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- Coordination with County staff, public stakeholders, and NCDOT Division 8
  - Cost estimating, phasing, and construction drawings suitable for bidding
  - Support during permitting and pre-construction review
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### **3. Project Location**

- Primary Location: Behind the James A. Leach Aquatic & Recreation Center (5215 Fayetteville Rd, Raeford, NC 28376)
- Trail Connections:
  - Beaumont Court
  - Chamberlin Boulevard

Trail alignment is to be determined during the design phase but must remain within county-owned or approved easement areas.

### **4. Funding Source**

This project is funded through an NCDOT-administered grant and is subject to federal and state procurement rules, including:

- NCDOT's Locally Administered Projects Program (LAPP)
- Title VI of the Civil Rights Act of 1964
- Uniform Administrative Requirements (2 CFR Part 200)
- Buy America and Davis-Bacon compliance (if applicable)

### **5. Proposal Submission Requirements**

Firms must submit five (5) hard copies and one (1) digital PDF containing:

- Cover Letter



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- Firm qualifications and relevant experience
- Key personnel with resumes and availability
- Detailed project understanding and proposed methodology
- Recent similar projects and references
- Project schedule with milestones
- Hourly rate and fee proposal (in separate sealed envelope)
- Required certifications and forms (Section 7)

## 6. Evaluation Criteria

<b>Criteria</b>	<b>Weight</b>
Relevant Experience	25%
Qualifications of Key Personnel	20%
Project Approach & Methodology	25%
Schedule and Availability	15%
Past Performance with NCDOT/FHWA	15%

Note: This is a qualifications-based selection under N.C.G.S. 143-64.31; cost proposals will be reviewed after ranking of qualifications.

## 7. Required Assurances and Forms

Include the following completed and signed:

- Conflict of Interest Statement
- Certification Regarding Debarment & Suspension



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- E-Verify Affidavit
- Non-Collusion Affidavit
- Title VI Assurance Form (NCDOT)

## 8. Questions and Addenda

Submit all questions in writing by to:

**C. Andrew Jacobs II**

Email: [cjacobs@hokecounty.org](mailto:cjacobs@hokecounty.org)

Responses and addenda will be posted at <https://www.hokecounty.net/Bids.aspx>

## 9. Submission Deadline and Delivery Address

All proposals must be received by:

**April 3, 2026, by 10AM**

Late proposals will not be accepted.

Deliver to:

**Hoke County**

Attn: Andrew Jacobs

227 N. Main Street

Raeford, NC 28376

Hoke County reserves the right to reject any or all proposals, waive informalities, and select the firm that is in the best interest of the County and in compliance with NCDOT and FHWA regulations.